



**COTSWOLD
DISTRICT COUNCIL**

OVERVIEW AND SCRUTINY COMMITTEE

5th DECEMBER 2017

AGENDA ITEM (14)

QUARTERLY DIGEST

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Notes:

- (i) The items contained within this Quarterly Digest are not for formal debate by the Committee, and do not appear as stand-alone agenda items.
- (ii) Members are invited to identify any issue(s) arising out of the information provided within this Digest for future debate and/or action by the Committee.
- (iii) If Members have any questions on the detail of any of the information provided within this Digest, they should address such questions to the accountable Member and/or Officer concerned, for a reply outside the formal Meeting.

(END)

GLOUCESTERSHIRE ECONOMIC GROWTH SCRUTINY COMMITTEE

MINUTES of the meeting of the Gloucestershire Economic Growth Scrutiny Committee held on Wednesday 6 September 2017 at Shire Hall, Gloucester.

PRESENT:

Cllr Paul McCloskey	Cllr Bruce Hogan
Cllr Matt Babbage	Cllr Colin Hay
Cllr Kevin Cromwell	Cllr David Norman MBE
Cllr Stephen Hirst	Cllr Martin Whiteside
Cllr Stephen Davies	Cllr Phil Awford

1. APOLOGIES

Apologies were received from Cllrs Kate Haigh, Dawn Melvin and Jack Williams. There were no substitutions at the meeting.

2. MINUTES

The minutes of the meeting held on 21 June 2017 were confirmed as an accurate record of that meeting.

Chairman of the Committee, Cllr David Norman, confirmed that he had attended the meeting of the Gloucestershire Economic Growth Joint Committee held earlier that day and had requested, as Chairman of the Scrutiny Committee, that he be invited to comment on the views and work of the Scrutiny Committee at Joint Committee meetings. The Vice Chairman to represent the Chairman in the Chairman's absence.

Cllr Norman advised the committee that the Joint Committee had welcomed the proposal and had agreed for a standing item to be added to the Joint Committee agenda at all future meetings.

Followed by a short overview on the work of the committee by the Scrutiny Committee Chairman, the Joint Committee would be asked to note the minutes of the Scrutiny Committee.

The committee noted this outcome and suggested that the arrangement be reversed by sending an invitation to the Chairman of the Joint Committee to attend scrutiny committee meetings, where appropriate. The invitations to reflect items on the scrutiny committee agenda.

3. DECLARATIONS OF INTEREST

No declarations of interest were made at the meeting.

Minutes subject to their acceptance as a correct record at the next meeting

4. TERMS OF REFERENCE - UPDATE

Members revisited the committee terms of reference agreed by Gloucestershire County Council (GCC) on 25 June 2014, (endorsed by the scrutiny committee in October 2014), where it had been agreed that the terms of reference for the Gloucestershire Economic Growth Scrutiny Committee would be to: -

- 1) *Review the decisions of the Gloucestershire Economic Growth Joint Committee, and*
- 2) *Review the overall impact and delivery outcomes of the Gloucestershire Strategic Economic Plan, and make recommendations to the Gloucestershire Local Enterprise Community Interest Company, (GFirst) and Gloucestershire Economic Growth Joint Committee on issues and improvements.*

Having considered a series of proposals proposed by the former scrutiny committee, and with the full support of the scrutiny committee, it was proposed that the terms of reference (1) be amended to: -

- 1) *Review the **economic plans and policies** of the Gloucestershire Economic Growth Joint Committee, and to*
- 2) *Review the overall impact and delivery outcomes of the Gloucestershire Strategic Economic Plan and make recommendations to the GFirst Local Enterprise Partnership Community Interest Company (GFirst LEP) and Gloucestershire Economic Growth Joint Committee on issues and improvements (no change)*

Members hoped the amendment would allow the scrutiny committee to consider a wider, more national, approach to economic growth without limiting the work of the committee to issues affecting only Gloucestershire.

A report to be presented to the Constitution Committee on 9 October 2017.

5. GFIRST UPDATE

The committee received an update on the work of the Gloucestershire (GFirst) Local Enterprise Community Interest Company.

David Owen, (Chief Executive of the Gloucestershire First Local Enterprise Partnership (GFirst LEP), responded to questions on the reports presented at the Gloucestershire Economic Growth Joint Committee meeting held earlier the same day.

Please refer to the following link to view the agenda and supporting documents for the Economic Growth Joint Committee meeting.

<http://192.168.220.171:9071/ieListDocuments.aspx?CId=725&MId=8456&Ver=4>

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Included in the update were details on the process for the reallocation of Growth Deal Funds, where it was explained that the timetable for the process had been revised. Projects considered 'exceptional' would now need to be submitted either through the LEP Board or through the Director: Strategic Finance at Gloucestershire County Council by 10 October 2017. Members of the Joint Committee wishing to sponsor a project would need to inform the LEP Board or contact Gloucestershire County Council.

At the Joint Committee meeting held earlier that day, the committee had received a verbal update from Nigel Riglar, Commissioning Director: Communities and Infrastructure, on the Business Rate Pool. A further update, including detailed report on the LEP Core Funding Position and prospectus for the Business Rates Pool would be presented at the Joint Committee meeting on 29 November 2017.

The Joint Committee had also received information on a proposal from Leadership Gloucestershire,. The proposal included a recommendation for a Strategic Planning Coordinator role to support strategic planning across the County, with the Joint Committee responsible for the recruitment and appointment of the new role. An update would be provided at the next Committee meeting on 29 November 2017.

6. GLOUCESTERSHIRE COUNTY COUNCIL (GCC) UPDATE

Nigel Riglar, Commissioning Director: Communities and Infrastructure updated members on Gloucestershire's submissions for the Housing Infrastructure Fund, (sponsored by the Homes and Communities Agency), and the Growth and Housing Fund, (sponsored by Highways England).

The Commissioning Director informed members that the Government had offered funding from the Housing Infrastructure Fund of up to £250million, and that Gloucestershire County Council intended to submit two expressions of interest, both relating to improvements to the M5 Motorway, at Junctions 9 and 10. If neither submission was successful, work would be undertaken, (supported by Highways England), to consider a business case for progressing the schemes.

It was noted that the at the Joint Committee meeting held earlier that day, the committee had considered the merits of inviting an officer from Highways England to attend a committee meeting to discuss the feasibility of developing the M5 Motorway. It had been agreed that the Regional Director of Highways England should be invited to attend a meeting, with invitations to scrutiny committee members.

Pete Carr, Lead Commissioner – Employment & Skills for Gloucestershire County Council and GFirst LEP gave a short introduction on the role and work of the Gloucestershire Employment and Skills Board and the progress to date of European Social Fund (ESF) Skills and Employability Projects for Gloucestershire.

The Lead Commissioner advised the committee that a more detailed update would be presented at the committee meeting on 29 November 2017, where

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representatives from ESF (European Social Fund) Funded Projects would be invited to attend the meeting to give an update on their respective projects, followed by an opportunity for members to ask questions.

7. WORK PLAN

a) Work Plan Review

Members reviewed the committee work plan and suggested items for consideration at future meetings. Suggested items included Employment, Education and Skills; Housing Development; incentives to encourage people to live, work and stay within Gloucestershire and an overview of the work included in the GFirst/Leadership Gloucestershire 'Vision 2050' Project.

b) Arrangements for hosting meetings at local authorities

At the Economic Growth Scrutiny Committee meeting on 21 June 2017, members proposed holding two 'stand alone committee meetings' on an annual basis at one of the 6 district council offices, (to be arranged on a rotational basis), with an invitation to the councillors from the respective authority to attend the meeting and present questions on a 'localised' issue.

Lead officers from the local authority to be invited to attend the meeting to consider issues and priorities relevant to the economic agenda for the district/borough where the meeting is held.

Seeking nominations on where the October committee meeting might be held, it was proposed Tewkesbury Borough Council be considered as the first host authority, at a meeting on 19 October 2017. The meeting to be held at the Tewkesbury Borough Council Offices at 10.00 am on Thursday 19 October 2017. Cotswold District and Cheltenham Borough Councils were suggested as locations for meetings in February and October 2018.

The purpose of the meeting on 19 October 2017 will be for the scrutiny committee to focus on issues relating specifically to the economic agenda for Tewkesbury Borough, in addition to considering suggestions on how engagement between GFirst, the Gloucestershire Economic Growth Joint Committee, the Joint Scrutiny Committee and District Authorities might be improved.

Lead members and the Chief Executive of Tewkesbury Borough Council, to provide an overview of local issues and activities relating to the Joint Core Strategy, (Tewkesbury), supported by Scrutiny Committee (Tewkesbury) representatives, Cllrs Kevin Cromwell, Phil Awford and Jack Williams.

David Owen (Chief Executive of the GFirst Local Enterprise Partnership Community Interest Company (GFirst LEP) and Pete Carr, (Lead Commissioner - Skills & Employment at Gloucestershire County Council), will be in attendance at the meeting.

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A host meeting pack was circulated at the meeting. The pack would be used to assist the host authority prepare for the meeting.

8. FUTURE MEETINGS

2017

19 October (Tewkesbury Borough Council)
29 November

(2018

22 February (Local Authority Venue)
14 March
20 June
5 September
31 October (Local Authority Venue)
21 November

CHAIRPERSON

Meeting concluded at 3.40 pm

GLoucestershire Economic Growth Scrutiny Committee

MINUTES of the meeting of the Gloucestershire Economic Growth Scrutiny Committee held at the Tewkesbury Borough Council Offices on Thursday 19 October 2017.

PRESENT: Cllr Dave Norman MBE (Chairman)
Cllr Kevin Cromwell
Cllr Paul McCloskey
Cllr Matt Babbage
Cllr Stephen Davies
Cllr Bruce Hogan
Cllr Colin Hay
Cllr Dawn Melvin
Cllr Phil Awford
Cllr Jim Dewey

Tewkesbury Councillors: Cllr Rob Bird
Cllr Robert Vines
Cllr Ron Allen
Cllr Pearl Stokes
Cllr Mike Dean
Cllr Terry Spencer
Cllr Julie Greening
Cllr Ron Furolo
Cllr Graham Bocking

1. WELCOME

At the Gloucestershire Economic Growth Scrutiny Committee meeting on 21 June 2017, the committee endorsed a proposal by the former committee to hold two of the six annual scheduled scrutiny committee meetings held at Shire Hall as 'stand alone meetings' at one of the district/borough council offices in Gloucestershire, (arranged on a rotational basis).

Seeking nominations on where the October committee meeting should be held, it was agreed that the first meeting would be held at the Tewkesbury Borough Council Offices on 19 October 2017. Cllr Dave Norman, as Chairman of the Committee, to invite local members and lead officers from the respective authority to present information on current issues and priorities relevant to the economic growth agenda for that authority, and for scrutiny committee members to ask questions on the measures in place to grow and sustain the local economy.

At the meeting there would also be an opportunity for members to consider the relationship between the District Authorities and Gloucestershire First LEP, (Local Enterprise Partnership), and engagement with the Gloucestershire Economic Growth Joint and Scrutiny Committees.

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The Chairman thanked Mike Dawson, Chief Executive of Tewkesbury Borough Council, and Deputy Leader, Cllr Rob Bird, for hosting the meeting, and the members and officers in attendance for their participation at this, the first of the Gloucestershire Economic Growth Scrutiny Committee 'Roadshow' events.

The Chairman also welcomed Pete Carr, Lead Commissioner: Skills and Employment to the meeting and explained Pete would be representing the County Council and GFirst, when responding to questions.

From the discussion, an outcome report would be produced, outlining key outcomes from the meeting, plus the responses to any questions where it was not possible to provide an answer at the meeting.

2. APOLOGIES

Apologies were received from Cllr Kate Haigh, (Gloucestershire County Council), Cllr Martin Whiteside, (represented by Cllr Jim Dewey from Stroud District Council), and Cllr Stephen Hirst, (Cotswold District Council).

Cllr Jack Williams, (Gloucestershire County Council), was unable to attend the meeting.

Apologies were also noted from the Leader of Tewkesbury Borough Council, Cllr Dave Waters, and from Borough Councillors, Elaine MacTiernan, Mel Gore, Janet Day and Kay Berry.

3. DECLARATIONS OF INTEREST

There were no declarations of interest at the meeting.

4. MINUTES

The minutes of the meeting held on 6 September 2017 were confirmed as an accurate record of that meeting.

The Chairman suggested that the actions from the meeting be revisited at the meeting on 29 November 2017, and this was agreed.

5. TEWKESBURY BOROUGH COUNCIL

Mike Dawson, Chief Executive of Tewkesbury Borough Council, opened the discussion by introducing Lead Member for Economic Development and Promotion, Cllr Rob Bird, and lead officers, Katie Power, Economic Development Officer, and Annette Roberts, Head of Development Services.

Overview

Focussing on 'what', 'why' and 'what might be done better', in terms of promoting economic growth, the Chief Executive informed members that the focus of the

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economic agenda for Tewkesbury was to work with the other districts in prioritising and promoting the economic development of Gloucestershire.

The Chief Executive stated that, as part of a new 'economic development and tourism strategy', the Borough Council's ambition was to become the 'growth engine' for Gloucestershire. Key aspirations included; identifying and delivering employment land; maximising the growth potential of Junctions 9 and 10 of the M5 Motorway; regenerating Tewkesbury town centre, and delivering major housing development.

Focussing on developing business growth for the area, the Economic Development Strategy 2017-2021 for Tewkesbury identified several priority areas. These included; employment land planning; transport infrastructure improvements; providing business growth support; and improvements to employability, education and training.

Providing a snapshot of the economic framework of Tewkesbury, the Chief Executive summarised some of the opportunities specific to the Borough on which the council could draw on when promoting the business growth of the area. In summary, these included; the unique and centralised geographical location of Tewkesbury; access to major transport links, (road, rail and air); available employment land; diverse and varied economy; Tewkesbury's identity as an established base for high quality manufacturing, (including high tech aero engineering); tourism opportunities; major housing development opportunities and the emphasis included within the Joint Core Strategy on employment growth.

Expanding on the incentives intended to promote and encourage business expansion within the Tewkesbury area, the Chief Executive provided details of some of the schemes in place to encourage businesses to locate/re-locate to the area; support provided to develop and grow urban localities; funding opportunities; and some of the measures introduced to support the ongoing regeneration of the town centre. The Chief Executive stated that, despite being a small team with limited resources, the council was committed to facilitating an environment aimed at promoting entrepreneurship and inward investment.

Referencing some of the grants available to develop economic, (business) growth, the Chief Executive advised of the potential benefits to be sourced from the 'Working from Home', 'Business Start Up' and 'Growing Business' Grants. He also advised of the support provided to Tewkesbury, (and the Forest of Dean District), from the Rural Development Programme for England.

Other funding opportunities included capital fund grants of between £5,000 and £100,000 to support new and innovative schemes, and funds managed by the Local Action Group (LAG) obtained from partnership working under the Tewkesbury Borough and Forest of Dean Leader Programme.

Inspired by the presentation, the Scrutiny Committee was particularly interested in the innovative work between the Borough Council and the People's Republic of China. Specific examples included, the Borough Council hosting events to link

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Gloucestershire businesses with counterparts in China, and the council acting as a conduit to enable local businesses reach new markets.

In terms of tourism, the Chief Executive elaborated on some of the initiatives introduced to build on existing tourism attractions within the Tewkesbury and wider Cotswold areas.

Referring to the work of the GFirst Local Enterprise Partnership, the Chief Executive made reference to activities and proposals funded by LEP capital funding. These included; the creation of a Growth Hub in Tewkesbury in 2018; enrolment in a scheme aimed at increasing high street retailer digital activity, plus a variety of other schemes aimed at providing business support and inward investment.

Responding to questions about the relationship between the Borough Council and the LEP, the Chief Executive advised of the commitment between the two organisations to develop more formal links of engagement at both member and strategic level. The Chief Executive confirmed that the relationship had recently benefitted from a number of improvements and had gained in strength. Seeking to build on this strength, (from a strategic rather than an operational perspective), members were advised of ongoing discussions between the Borough Council and the Chief Executive of the LEP, David Owen.

Highlighting the importance of the Joint Core Strategy, Mike Dawson emphasised the need for members to be more aware of the work of the LEP in delivering projects for the Tewkesbury area and for the Borough Council to be included in strategic planning discussions. He also emphasised the need for the LEP and the other district councils to support one another with their growth aspirations, (hopefully, facilitated by the forthcoming appointment of a Strategic Planning Coordinator).

It was suggested that the success of the relationship between the LEP and the districts was dependent on the individual council's commitment to supporting the delivery of the programmes set out in the Strategic Economic Plan, and where appropriate, to the council's contributions in delivering the wider growth ambitions for Gloucestershire.

Reflecting on the role of the Gloucestershire Economic Growth Joint Committee, it has been suggested that the purpose of the Joint Committee is to provide the mechanism for co-ordinating this commitment. In turn, the role of the Economic Growth Scrutiny Committee is to review the performance of the Joint Committee in fulfilling its responsibilities.

Outcomes

The outcomes from the discussion provided a positive and encouraging outlook, with a number of suggestions made at the meeting noted by the Chief Executive to consider in more depth and pursue as part of the economic agenda for Tewkesbury.

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Key points/proposals considered during the discussion, included: -

- a) The role of the Borough Council, (in terms of promoting economic growth), is seen as one of facilitating and influencing;
- b) Investment in Junctions 9 and 10 of the M5 Motorway are key to improving accessibility to Tewkesbury Borough/Gloucestershire.
- c) The location of Gloucestershire Airport, (with its close proximity to the M5 Motorway), could offer an additional transport link for the county;
- d) Use of the River Severn for commercial and commuting purposes could help in creating an additional mode of sustainable transport for Gloucestershire;
- e) Without creating duplication, the Scrutiny Committee to consider the performance of the Joint Committee in delivering the growth programmes set out in the Strategic Economic Plan and in delivering the wider economic ambitions of Gloucestershire;
- f) Tourism, along with several other factors affecting the economic growth of the County, to be considered in an update to the committee on Vision 2050 and presented at the committee meeting in March 2018.
- g) Investment in major housing development for Gloucestershire is a key consideration of the Tewkesbury Borough Strategic Economic Plan;
- h) Modular Housing could help in delivering a large proportion of the housing requirements for Gloucestershire;
- i) Resistance to development by the local community can create barriers to development. The Scrutiny Committee may wish to consider ways of overcoming this resistance, including seeking ideas for more collaborative engagement with the 16 to 50 age group;
- j) The Scrutiny Committee requested an update on issues affecting on Broadband delivery in rural areas. Limited coverage in some parts of the county is still considered a barrier to economic growth;
- k) The impact of BREXIT and the UK leaving the European Union could have an impact on the economic development of the County and should be considered in line with growth proposals;
- l) Proposals for seeking elevated status/branding as a National Park could have an impact on future planning/development proposals. This matter to be referred to the Senior Officer Group for further consideration.

Mike Dawson, as Chairman of the Senior Officer Group, agreed to note the comments raised during the discussion and to feed back to the Scrutiny Committee at future meetings.

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Noting the decision for the Chairman of the Scrutiny Committee to provide updates on the work of the Scrutiny Committee at Joint Committee meetings, it was suggested, (as representative on the Joint Committee and Chairman of the Senior Officer Group), that the Chief Executive attend Scrutiny Committee meetings, subject to availability.

Encouraged by the information presented at the meeting and satisfied with the successful launch of the new arrangements, the Scrutiny Committee thanked the Chief Executive and the members and officers of Tewkesbury Borough Council for their participation in what was considered a very worthwhile exercise and an excellent starting point for meetings to be held locally.

The next 'roadshow' event will be held at the Cotswold District Council Offices on Thursday 22 February 2018.

6. MEMBER'S UPDATE

Pete Carr, Lead Commissioner: Skills and Employment, (GFirst Local Enterprise Partnership and Gloucestershire County Council), gave a verbal update on current (Tewkesbury related) growth issues.

The following information was noted: -

Growth Hub

It was reported that GFirst LEP was currently in the process of expanding Growth Hub provision across Gloucestershire and had made a significant investment of almost £500,000 to create a Tier 2 Growth Hub based in Tewkesbury. The Growth Hub is anticipated to open in 2018, forming part of a major investment in 31 libraries across the county with the creation of Tier 3 Growth Hubs, including those in Tewkesbury Borough.

Airport

It was noted that the LEP has invested £550,000 to create a new access road for Gloucestershire Airport, resulting in a significant expansion of the business activity at the airport. The LEP consider the expansion as a key investment in the County's infrastructure.

Longford

Part of the Growth Deal 3 funding allocation includes over £4.5 million towards upgrading access to the Longford Housing development. This significant investment will release £3.3 million of private sector leverage, 1300 homes, 630 jobs, and 8.3 hectares of employment land. The scheme will also provide a new roundabout on the A40 and a link road to the site. It will also upgrade capacity at the existing Longford roundabout.

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Junctions 9 and 10 of the M5 Motorway

The GFirst LEP is an active member of partnership working aimed at improving Junction 9 of the M5 Motorway and the A46. Members were informed that the LEP was currently involved in corralling neighbouring LEP's in the Midlands to support the initiatives.

The LEP is also an active campaigner and partner of the proposals to create an all-ways Junction 10 of the M5.

Careers and Enterprise

The Lead Commissioner advised members that the education team at the County Council offered careers advice and support for secondary schools throughout Gloucestershire and had been successful in developing positive relationships with the schools in the Tewkesbury Borough. Members were reminded that three skills based presentations on ESF funded skills and employment projects would be presented at the scrutiny committee meeting on 29 November 2017.

7. WORK PLAN

The work plan was noted.

A detailed review of the work plan to be considered at the committee meeting on 29 November 2017. The review to include consideration of the arrangements for the committee meeting to be held at the Cotswold District Offices on 22 February 2018.

CHAIRPERSON

Meeting concluded at 13.00 pm

HEALTH AND CARE OVERVIEW AND SCRUTINY COMMITTEE

MINUTES of a meeting of the Health and Care Overview and Scrutiny Committee held on Tuesday 12 September 2017 at the Council Chamber - Shire Hall, Gloucester.

PRESENT:

Cllr Iain Dobie	Cllr Stephen Hirst
Cllr Collette Finnegan	Cllr Carole Allaway Martin
Cllr Terry Hale	Cllr Helen Molyneux
Cllr Joe Harris	Cllr Robert Vines
Cllr Steve Harvey	Cllr Eva Ward

Substitutes: Ron Allen (In place of Cllr Janet Day)
Cllr Stephen Andrews (In place of Cllr Jim Parsons)

Officers in attendance: Sarah Jasper and Margaret Willcox OBE

Apologies: Cllr Doina Cornell, Cllr Nigel Robbins OBE and Cllr Pam Tracey MBE

Others in attendance

Gloucestershire Clinical Commissioning Group (GCCG)

Mary Hutton – Accountable Officer
Becky Parish – Associate Director Patient and Public Engagement
Dr Andy Seymour – Clinical Chair
Caroline Smith - Senior Manager Engagement and Inclusion

Gloucestershire Hospitals NHS Foundation Trust (GHNHSFT)

Deborah Lee – Chief Executive
Dr Sally Pearson – Director of Clinical Strategy
Peter Lachecki - Chair

Gloucestershire County Council

Margaret Willcox – Director of Adult Social Services
Sarah Scott – Director of Public Health
Cllr Roger Wilson – Cabinet Member Vulnerable Adults and Commissioning
Cllr Tim Harman – Public Health and Communities
Sarah Jasper – Interim Head of Adult Safeguarding

Healthwatch Gloucestershire

Chris Graves – Chair

Gloucestershire Care Services NHS Trust

Katie Norton – Chief Executive
Ingrid Barker – Chair

2Gether NHS Foundation Trust

Shaun Clee – Chief Executive
Professor Jane Melton - Director of Engagement and Integration

Gloucestershire Safeguarding Adults Board

Paul Yeatman – Independent Chair

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17. DECLARATIONS OF INTEREST

Cllr Stephen Hirst declared a personal interest as a Chair of Tetbury Hospital.

Cllr Stephen Andrews declared a personal interest as a Community First Responder with the South Western Ambulance Service NHS Foundation Trust.

18. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting held on Tuesday 12 September 2017 were agreed as a correct record and signed by the Chairman.

19. ADULT SAFEGUARDING

- 19.1 The committee was pleased to welcome the Independent Chair of the Gloucestershire Safeguarding Adults Board (GSAB), and the Interim Head of Adult Safeguarding to the meeting to discuss this important matter with members. The Independent Chair presented the GSAB Annual Report 2016/17 and the GSAB Strategic Plan. He highlighted that a significant challenge going forward related to the risks associated with social isolation, hoarding and self-neglect.
- 19.2 The Interim Head of Adult Safeguarding gave a detailed presentation of a safeguarding adult review of a self-neglect case where decisions made by the individual, John, had led to a life threatening situation. It was emphasised that a significant challenge in this case, and many others, was that when an individual had the mental capacity to make their own decisions (even though others might think that they were the wrong decisions) their right to do so must be respected; and this right was enshrined in law. In this particular case the only point at which John lost that ability was when he became unconscious and family members present made the decision to call 999.
- 19.3 John survived the situation and participated in the review of his case; he does not apportion blame to any agencies. The review did highlight learning opportunities including raising awareness of safeguarding issues with private housing landlords. The committee was pleased to note that after a long period of rehabilitation John was doing well, and welcomed the information that he was happy to work with the GSAB to help improve awareness of self-neglect issues.
- 19.4 This review prompted a lot of debate and concern. Members welcomed the work that the GSAB was doing to try and reach vulnerable adults, and that it was working closely with the voluntary sector and the Gloucestershire Fire and Rescue Service (GFRS) through the Safe and Well visits, to try and make contact with isolated individuals. It was acknowledged that some people did not wish to be in contact or contacted by social care; this was why it was important to utilise partner agencies, GFRS in particular, to help overcome this reluctance.
- 19.5 It was questioned whether there was an urban/rural split as many properties in the rural areas of the county were isolated. The Independent Chair informed the committee that the GSAB was aware of this aspect and worked closely with the VCS to try and reach these people.
- 19.6 This review raised the question of the right of entry to a property. It was explained that the GSAB has collated together the powers of all partner agencies for ease of reference when situations such as these arose. An information pack relating to hoarding behaviour was also available to partner agencies. It was commented that it might be helpful for elected members to see this pack. The Independent Chair agreed to take this request back to the fire safety sub group.

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ACTION: Sarah Jasper/Paul Yeatman

- 19.7 A question was asked relating to the additional £400k allocated to learning disabilities during the budget debate in February 2017. It was clarified that this funding was specifically for 'hate crime'. A question on this matter had been submitted to the meeting of full council the following day, and the answer was available on the council's website.
- 19.8 In response to a question it was clarified that although the ambulance service had not been specifically referred to in this debate, they were a key partner and did refer cases to the GSAB.
- 19.9 It was questioned whether the right to a private life should outweigh safety issues. It was explained that it was a qualified right about where risk outweighed human rights. It was also explained that with regard to the Mental Capacity Act there were concerns regarding how this worked in practice, as, nationally, there did not seem to be a consistent approach/interpretation of the legislation.
- 19.10 It was questioned whether there would be any merit in joining up the children and adults safeguarding boards. It was explained that this would not be of benefit to vulnerable adults as the children's agenda would dominate available resources.
- 19.11 Members were concerned at the potential for an individual to have an undiagnosed condition which could impact on their mental capacity. This was acknowledged, and it was agreed that this was a challenge. The Clinical Chair of the Gloucestershire Clinical Commissioning Group (GCCG) informed the committee that GPs did receive calls from concerned relatives and were good at taking action.
- 19.12 The Chairman asked that the committee's best wishes for the future, and thanks be sent to John for agreeing that his story could be shared. The Chairman also reminded members that safeguarding was everyone's responsibility and that they should be alert to these issues and when visiting their constituents if concerned should contact the Adult Social Care Helpdesk.

20. HEALTH AND WELLBEING FOR THE FUTURE: COMMUNITY HOSPITAL SERVICES IN THE FOREST OF DEAN

- 20.1 The committee was aware that the work to identify health needs in the Forest of Dean area and develop proposals had started two years ago, and was therefore pleased that consultation on the way forward was now beginning.
- 20.2 The committee received a detailed presentation from the Chief Executive of Gloucestershire Care Services NHS Trust on the proposal. Given that there were people resident in Gloucestershire but registered with a Welsh GP members agreed that it was reassuring to hear that GPs in the Monmouth and Chepstow area were aware of this proposal and information would be available in their surgeries.
- 20.3 In response to a question it was explained that although it was clear in the consultation that there was a preferred option this did not mean that concerns/issues raised in the consultation period would not be listened to. The Trust wanted to have an open and honest conversation with people. Members were also informed that there was strong support for the consultation from both the Dilke and Lydney Hospitals Leagues of Friends.
- 20.4 It was commented that there should be a greater emphasis on wider transport factors, not just a reliance on private transport, within the consultation. This was acknowledged, and

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the committee was informed that there was a good community transport service in the Forest of Dean area and it was hoped that the Trust and NHS Gloucestershire Clinical Commissioning Group (GCCG) would be working more closely with this service in the future.

- 20.5 Committee members were aware that the GCCG has already undertaken a lot of work with Forest of Dean communities, and felt that the level of consultation activity proposed should reach most people. The GCCG would also be utilising social media.
- 20.6 The committee agreed that it could support this proposal going out to consultation; and would receive the outcome of this consultation at its meeting in January 2018.

21. GLOUCESTERSHIRE HOSPITALS NHS FOUNDATION TRUST - INDEPENDENT REVIEW OF FINANCIAL GOVERNANCE

- 21.1 In September 2016 the Gloucestershire Hospitals NHS Foundation Trust (GHNHSFT) announced an unexpected and significant deterioration in its financial position. As a consequence of this, the GHNHSFT Board (in partnership with its regulator NHS Improvement), commissioned an independent review into the circumstances that contributed both to the financial decline and the fact that it had gone unreported for such a significant period of time. The report by Deloitte was published on 7 July 2017.
- 21.2 The Chair of GHNHSFT gave a detailed presentation of the activity undertaken by Deloitte during the investigation and brought the committee up to date with progress against the report's recommendations, in particular the work to strengthen governance and finance reporting. There was a concern with regard to the potential impact on services, but it was explained that as GHNHSFT was commissioned by the GCCG to provide specific services it must deliver them.
- 21.3 In response to questions the Chief Executive agreed that the new appointments at Director and Non- Executive level did mean that there was in effect a new leadership team with the challenge of delivering rapid change. She was confident that this could be achieved. Both the Chief Executive and Chair felt that there was now more and better challenge at Board level, and invited committee members to observe future public Board meetings.
- 21.4 It was acknowledged that there has been a lot of anger and frustration across the county with regard to how the GHNHSFT had arrived at this position. The speed with which the Chief Executive had addressed this situation was welcomed as was the work to improve transparency across the governance process. In response to a question it was explained that if appropriate, staff had been referred to the relevant professional regulatory body.
- 21.5 The committee was pleased to note that the learning opportunities from this review have been shared with STP partners; and that NHS Improvement was also using this experience when working with other NHS Trusts. The committee would continue to closely monitor this situation.

22. REMODELLING PUBLIC HEALTH NURSING CONSULTATION

- 22.1 The committee welcomed the opportunity to be both informed about the Public Health Nursing Services (PHNS) and to also participate in this consultation. The committee noted that the council was responsible for commissioning Health Visiting services for families expecting a baby until the child turned 5 years and also a School Nursing service for children aged 5 to 19 years. The PHNS were delivered by Gloucestershire Care Services NHS Trust (GCSNHST).

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- 22.2 The committee was informed that in December 2016, the Cabinet had approved a remodelling of the PHNS to bring Health visiting and school nursing together into a single service for children and their families from pre-birth to age 19, which would provide specific support at key developmental stages in a child's life.
- 22.3 The committee received a detailed presentation outlining the proposals. Members welcomed this consultation and in the main agreed that the direction of travel was appropriate. Members recognised that this service presented a good opportunity to identify safeguarding concerns and asked that care was taken that this aspect was not diminished.
- 22.4 The committee was pleased to note that funding had been received to enable the development of a perinatal mental health service. The importance of appropriate mental health support throughout the life journey was raised and it was agreed that the Future in Mind Transformation Plan programme of work be included in the committee's work plan.
ACTION: Andrea Clarke
- 22.5 Members shared some anecdotal evidence regarding the transition period from midwife to health visitor. The Director of Public Health asked members to encourage people to report these matters as they happened so that they could be addressed.
- 22.6 The committee would be interested to see the outcome of this consultation.

23. DIRECTOR OF ADULT SOCIAL SERVICES REPORT

The committee noted the report.

24. DIRECTOR OF PUBLIC HEALTH REPORT

The committee noted the report.

25. GLOUCESTERSHIRE CLINICAL COMMISSIONING GROUP CHAIR/ACCOUNTABLE OFFICER REPORT

- 25.1 The Accountable Officer informed the committee that the GCCG would be bringing an item on the Non Emergency Patient Transport Service to a future committee meeting. Work was currently in place with the other CCGs in this contract looking at eligibility criteria.
- 25.2 In response to a question the committee agreed that this was a useful report and welcomed the level of information contained within it.
- 25.3 The committee agreed that a briefing on the benefits of the NHS111 and Out of Hours Service being delivered by the same provider, and how these services were performing would be welcome.
ACTION: Becky Parish
- 25.4 Members were aware of significant housing developments within the county and questioned whether discussions were already in progress with regard to the provision of primary care services in these areas. The committee was reminded that within the STP there was an estates strategy, led by the county council, which would be addressing these matters.

CHAIRMAN

Meeting concluded at 1.17 pm

POLICE AND CRIME PANEL

MINUTES of a meeting of the Police and Crime Panel held on Friday 8 September 2017 at the Cabinet Suite - Shire Hall, Gloucester.

PRESENT:

Ray Brassington	Cllr Chris Nelson
Cllr David Brown	Cllr Loraine Patrick
Cllr Collette Finnegan	Cllr Steve Robinson
Cllr Rob Garnham	Martin Smith
Cllr Colin Hay	Cllr Brian Tipper
Cllr Helena McCloskey	Cllr Will Windsor-Clive

Substitutes: Cllr Jane Horne (In place of Cllr Bruce Hogan)
Cllr Clive Walford (In place of Cllr Gerald Dee)

Officers in attendance: Stephen Bace, Richard Bradley, Chief Inspector Paul Dutton, Stewart Edgar, Kate Langley, PCC Martin Surl and Paul Trott

Apologies: William Alexander, Cllr Julian Beale, Cllr Karen McKeown and Cllr Keith Pearson

21. DECLARATIONS OF INTEREST

No additional declarations made.

22. MINUTES OF THE PREVIOUS MEETING

Minutes agreed as a correct record.

22.1 The Chairman explained that following a recruitment process William Alexander had been appointed as the second independent co-optee.

Cllr Colin Hay and Cllr Steve Robinson had been on the interview panel with the Chairman. Cllr Hay explained that in future it would be important to consider how the position was advertised to ensure that there was diversity in the candidates.

22.2 Members requested that in future an action sheet be provided with the minutes to committee.

ACTION Stephen Bace

22.3 The Panel asked for confirmation that HMIC would be returning in September and an update on the outcome of their report. Some members noted the work the County Council had been doing to improve their services in response to the Ofsted inspection and asked what the Constabulary was doing. It was

Minutes subject to their acceptance as a correct record at the next meeting

explained that the Commissioner's Office were waiting for the report to come back but that the Constabulary was confident that there would be a better outcome. Regular meetings were being held between the Commissioner and Chief Constable. The Panel requested an update at the November meeting.

ACTION **Stephen Bace/ Paul Trott**

22.4 Some members queried when the summit (involving all those partners and organisations to decide how best to support vulnerable children) would be arranged as detailed at the previous meeting. The Commissioner welcomed the opportunity to update detailing that he had met with facilitators in the previous week and had spoken to partners with the aim to have something held at the end of Autumn. This was not about 'pointing fingers' but about understanding what 'good looked like'.

22.5 One member asked for an update on the new neighbourhood policing offer. The Commissioner explained that the Constabulary had asked to have until January to deliver this to ensure that the offer was robust. The Panel asked whether an update might be provided at the next meeting. The Commissioner would discuss with the Chief Constable if he was available to update the Panel at the next meeting.

ACTION **Martin Surl/ Stephen Bace**

23. CHIEF EXECUTIVE REPORT

23.1 Paul Trott presented the report detailing Freedom of Information requests and Complaints. He explained that there had been a slight rise in complaints in comparison to the previous five years.

23.2 The crime data was set out within the report and showed that crime had risen over the previous 6 months with a spike in March and April. This had been replicated across the Country. In most parts of the County, districts were performing well against comparators across the country, the exception was Cheltenham and the Constabulary was taking action to address that. Access had been given to IQuanta data which could not be published but was more up to date. Encouragingly, despite the rise in crime across the country, 5 out of 6 districts were performing very well against comparators. In response to a question regarding Cheltenham it was explained that there had been an increase in violent crime but that resources were being redeployed into that area.

23.3 The Criminal Justice Board had previously been chaired by the former Chief Constable but since her retirement was now being chaired by the Police and Crime Commissioner. It was felt that there was now greater ownership of the issues that needed to be addressed. The Board would be reviewed to consider its effectiveness. Members understood that the Inspectorate examination of the Probation Trust had not been favourable. The Commissioner expressed concern that the companies carrying out the work were not sharing the figures. This report would be circulated to the Panel.

ACTION Paul Trott

23.4 One member noted the 17 complaints that had been recorded as one complaint. The rationale for this was that it was the same letter circulated as part of a campaign related to the badger cull. The particular complaint centred around the use of the radio technology issued by DEFRA to the contractors.

23.5 It was suggested that the Panel receive an item on wildlife crime, detailing the resources put into it and number of prosecutions. The Commissioner explained that this was part of the police and crime plan called the 'compassionate approach'. He suggested the item could include the compassionate approach to animals and environmental footprint of the constabulary.

ACTION Stephen Bace/ Richard Bradley

23.6 Cllr Colette Finnegan referred to an incident in Gloucester and referred to the professional manner in which the Constabulary had responded. She asked that the congratulations from herself and the Cabinet Member at Gloucester City Council be passed on.

23.7 Some members commented that some thought needed to be given to the way in which agendas were structured and the items the Panel chose to focus on.

23.8 One member asked for details of how a complaint was classified as 'unknown' within the report. The Office would provide clarification.

ACTION Ruth Greenwood.

23.9 The Panel discussed the recent update regarding 'Emergency Service Collaboration' within the report. Members had been circulated a report from the consultants who had worked on behalf of the Commissioner to consider the viability of moving the governance of the service to the Commissioner's Office. In addition, the Commissioner had circulated his report with a conclusion that he would not be proceeding with the business case at this time.

23.10 One member expressed his concerns regarding the criticisms of the County Council in the report. He explained that contrary to the report the County Council had a Medium Term Financial Strategy that included the Fire and Rescue Service and that the estates strategy was supported by government grants. With regards to comments within the report that the Leader of Council and Cabinet Member had not been willing to engage with the Consultants, the member explained that he had received a copy of an email which showed that they had been willing to meet, but after the County Council's pre-election period.

- 23.11 In addition, concern was raised about the criticism of scrutiny within the report. One member stated that the Fire and Rescue Service was scrutinised by Environment and Communities Scrutiny as well as by the relevant Cabinet Member. The reports were also in the public arena. Scrutiny at the County Council produced an annual report which the member suggested was more comprehensive than the annual report the Commissioner had produced. The member acknowledged that the consultant report had stated that the case around governance of the Fire and Rescue Service was 'finely balanced'. He stated his view that the best place for the service was the County Council.
- 23.12 There was some discussion around the availability of Fire and Rescue Service resources for the police. The Chief Fire Officer stated that Fire Stations were available for Constabulary use. As part of the discussion, the Chairman made reference to the Commissioner closing his local police station in Newent. The Commissioner explained that the station had been closed in 2011 before he had taken office and that any questions or comments should be addressed to the previous Chair of the Police Authority.
- 23.13 The Chairman stated that the Commissioner had spent £100,000 of public money which had been a waste of time. The Commissioner explained that the home secretary had provided the money and that he had been encouraged by the minister to bid. He stated that the review had been independent and that it was important to put the public first. He explained that he had decided not to proceed because there had been too much opposition. He explained that if there were issues with the Fire and Rescue Service performance then it was something he would look at again.
- 23.14 The Commissioner questioned whether comments made by the Chairman were being made by him as a local politician or as Chairman of the Police and Crime Panel. He reminded him of the role of the Panel to be a critical friend as well as to support him in the effective exercise of his functions. He expressed concern that a press release on the issue had been sent out on Conservative party paper. The Chairman stated that comments made by members including himself on the Fire and Rescue Service had been made as part of a cross party resolution made by the County Council. He explained that most people had declared that position.
- 23.15 The Commissioner asked that the Panel move on from what he felt were politicised comments and focus on the importance of collaboration between the Fire and Rescue Service and Constabulary. The Commissioner again stated he was committed to collaboration and would be watching progress keenly. If at any point progress was being unduly hindered, the commissioner said he would reconsider his position and submit a business case to the Home Secretary for a change of governance. The Commissioner stressed the importance of a dedicated ring-fenced mid-term financial strategy for the Fire and Rescue Authority.

- 23.16 Some members commented on the apparent 'bad feeling' that had been created by the discussion around the governance of the Fire and Rescue Service. It was felt that it was important to move on now that the reports had been made and conclusions drawn.
- 23.17 In response to a question, the Commissioner explained that he had given the instruction to have the role of Chief Constable advertised now that the business case for the change in governance was not now being taken forward.
- 23.18 The Commissioner had informed the Chairman of the Panel earlier in the week that he needed to leave the meeting at 11am due to a meeting with the Home Secretary. One member asked why the Deputy Police and Crime Commissioner would not be present to deputise for him for the remainder of the meeting. The Panel was informed that the Deputy was at the Podsmead and Matson Regeneration Meeting and could not attend. Officers would be present to respond and to take back questions where required. The Commissioner then left the meeting.
- 23.19 One member commented that there were real issues to discuss with the Commissioner and that at the first opportunity for a deputy to be present, the deputy was not there. He emphasised that the Police and Crime Panel were the only body with the role to scrutinise the Commissioner and he asked that a letter be written to the Commissioner expressing the disappointment that neither the Commissioner nor Deputy was present for the second half of the meeting.
- 23.20 In response, one member explained that the Panel was looking to reduce the tensions and antagonism and that a letter would not be helpful.
- 23.21 In response to a question, the Chief Executive of the Commissioner's Office clarified that the role of the Deputy Commissioner had not been created directly in relation to anticipation of an expanded remit based on Fire and Rescue Service Governance. The position had been created due to the magnitude of the job and travel requirements and concerns for the Commissioner's health in maintaining the workload.
- 23.22 Another member commented that he had concerns about how the Commissioner viewed the Panel and felt that the Panel needed to look at the way it worked in order to help develop a more constructive relationship.
- 23.23 Some members emphasised the importance of 'leaving political colours at the door'. While members expressed concern about the Commissioner leaving the meeting and the disrespect shown to the Panel, they felt it was important to move forward in a positive way.

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24. ANNUAL REPORT

As the Commissioner was unavailable, the Annual Report would be deferred until the next meeting.

ACTION **Martin Surl/ Stephen Bace**

25. SAFER GLOUCESTERSHIRE

25.1 Richard Bradley reminded the Panel of the review of community safety conducted the previous year. As a result of that review, Safer Gloucestershire had been created. The first meeting had been held in July and, from that meeting, a number of documents were being prepared. This included the Joint Strategic Needs Assessment and a protocol to share information. The main thrust of the meeting was to ensure an integrated approach. At the next meeting on 8 October those documents would be brought forward. The meetings were 'closed' officer meetings held at police headquarters.

25.2 One member asked whether Safer Gloucestershire included Road Safety. It was explained that Safe and Social Driving was a priority within the plan and that work was underway with colleagues in Gloucestershire Fire and Rescue Service. The Lead of the priority Stewart Edgar explained that officers continued to work hard on Road Safety. The Chief Constable and Chief Fire Officer continued to have regular discussions and there were a number of opportunities created through the change in the Constabulary's operating model.

26. POLICE AND CRIME PLAN PRIORITIES HIGHLIGHT REPORT

26.1 One member commented on the Motorcycle Safety Operation in the Forest of Dean and asked that this be brought to the Cotswolds.

26.2 One member questioned the recruitment of the Youth Support Workers as detailed on page 35 of the agenda pack. It was explained that the Constabulary made a contribution to that.

27. YOUNG PEOPLE BECOMING ADULTS

27.1 Kate Langley, strategic lead for youth justice in Gloucestershire was the lead on the priority area for the Commissioner. Chief Inspector Paul Dutton was the head of emergency response for Gloucestershire and Chair of the youth justice partnership board. Paul outlined the six objectives of the partnership:

- Raise awareness of young people – ensure young people have a voice, dignity and respect.
- Reduce first time entrants into the criminal justice system – reducing the time they spend with the police.
- Anti-social behaviour – supporting through early intervention

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- Create strong and successful partnership for young people
 - Communication strategy across Gloucestershire
- 27.2 The Panel were informed of the overarching piece of work, 'Children First – restorative intervention.' The focus was to keep young people out of the criminal justice system, based on the evidence that young people were more likely to continue to offend once in it.
- 27.3 Consultation had been undertaken since April with project support from the Constabulary to further develop it. A key stakeholder group had been established who met fortnightly, this included the Police, Youth Support Team, Restorative Gloucestershire and the Office of the Police and Crime Commissioner. The project would be going live from 6 November.
- 27.4 Members were provided with the aim of Children First:
- To divert children and young people away from the formal criminal justice system wherever possible and reduce unnecessary criminalisation particularly of vulnerable groups e.g. children in care, learning difficulties, mental health problems.
 - To encourage children and young people to take responsibility for their own actions and promote reintegration into their communities
 - To ensure children and young people are offered the right support in order to prevent further offending at the earliest opportunity
 - To make restorative Interventions the norm and default disposal for children and young people who offend.
 - To see the child first and offender second
 - To put the victim at the heart of the youth justice system
- 27.5 The Panel were informed of the creation of informal pre-court disposals - interventions which would not result in a criminal record. There was still 'teeth' in response to non compliance with the processes that would then come into play. The key to the work was information gathering from a range a sources to ensure a comprehensive picture of the young person could be developed.
- 27.6 It was explained that the work could have an impact on the adult system through preventative measures – early identification of children in need.
- 27.7 Members understood that the work had been carried out by Surrey who had seen real outcomes in significant reductions in children in care offending as

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well as reductions in the number attending court and a reduction in youth crime.

- 27.8 One member stated that this work would specifically help with BME communities. In addition he commented that the County Council had difficulties recruiting social workers and asked about the amount of social workers that managed to get to the magistrate court. In response it was explained that the presence of social workers in court supporting young people was taken very seriously. With regards to education, 50% of young people in the Criminal Justice system were not in employment training or education.
- 27.9 In response to a question it was explained that the work started at the age of 10. One of the options after assessment might be to work with families including functional families' therapy.
- 27.10 One member commented on the good work of 'Great Expectations' in Cheltenham and wondered whether this would be expanding into other parts of the County. In response it was explained that this was work that was key to the priority and the hope was that it could be expanded, subject to the resources being made available.
- 27.11 There was some discussion around the impact of education, specifically reading age, on those offending. In response it was explained, that there was a subgroup on education.
- 27.12 The slides would be circulated.
ACTION Stephen Bace

CHAIRMAN

Meeting concluded at 12.15 pm

POLICE AND CRIME PANEL

MINUTES of a meeting of the Police and Crime Panel held on Wednesday 8 November 2017 at the Cabinet Suite - Shire Hall, Gloucester.

PRESENT:

William Alexander	Cllr Karen McKeown
Cllr Julian Beale	Chris Nelson
Ray Brassington	Cllr Loraine Patrick
Cllr David Brown	Cllr Keith Pearson
Cllr Gerald Dee	Cllr Steve Robinson
Cllr Collette Finnegan	Martin Smith
Cllr Rob Garnham	Cllr Brian Tipper
Cllr Colin Hay	Cllr Will Windsor-Clive
Cllr Helena McCloskey	

Substitutes:

Officers in attendance: Stephen Bace, Richard Bradley, Chris Brierley, Stewart Edgar, Superintendent Steve Porter, Superintendent Rob Priddy, PCC Martin Surl and Paul Trott

Apologies: Cllr Bruce Hogan

28. DECLARATIONS OF INTEREST

No additional declarations made.

29. MINUTES OF THE PREVIOUS MEETING

The minutes were agreed as a correct record.

- 29.1 The Commissioner outlined that at 23.23 in the minutes it had referred to him having to leave the meeting early and that this had been seen by Panel members as showing disrespect. He stated that his intention had not been to show disrespect but that he had a meeting with the Home Secretary that he had needed to attend.
- 29.2 One member asked for an update on the Commissioner's plans to hold a summit meeting on the topic of vulnerable children. The Commissioner stated that he was in talks with partners and that it was important to 'understand what good looks like.' He was committed to the summit meeting and would keep members updated. The Commissioner suggested that safeguarding was one area that the Panel could potentially examine in more detail. Martin Smith, independent member on the panel, explained that he was attending a conference on safeguarding and would be happy to report back.

- 29.3 In response to a question, it was explained that following the review of the criminal justice system there was a workshop being held on 19 December which would look to determine the approach taken by the Criminal Justice Board going forward.

30. CHIEF EXECUTIVE REPORT

- 30.1 Paul Trott, Chief Executive of the Commissioner's Office, introduced the report. This included a log on decisions that had been made since the previous Panel meeting in September. Some of those decisions were made by the Deputy Police and Crime Commissioner. One member expressed concern that the details of the decisions were not provided as they were confidential. It was asked that these decisions be provided to the panel through exempt papers.

ACTION Paul Trott

There was some discussion around the Governance Board and whether the panel should be seeing the minutes. The Chief Executive of the Commissioner's Office stated that the Board had an action log from the meetings but he asked report authors to ensure that reports were publishable so that they provided background information on decisions.

- 30.2 The Panel were informed of the number of Freedom of Information requests received by the Office which was a 42% decrease on the same period of the previous year. The Commissioner's Office had received 197 complaints since 1 January 2017 from members of the public. This represented an 11% increase compared to the same period of the previous year.
- 30.3 The Panel noted the crime statistics within the report with it being explained that although crime was increasing in Gloucestershire, performance was good in comparison to those areas deemed most geographically similar as well as in comparison with England and Wales. One outlier was Cheltenham and more detail could be provided on this outside of the meeting. Despite recent increases in crime, it was emphasised that crime rates were actually low in Gloucestershire making it one of the safest places in the country
- 30.4 Crime performance was one of the issues that the Commissioner had discussed recently in his 'holding to account' meetings with the Chief Constable. The topics of those meetings were shared on the Commissioner's website.
- 30.5 The Panel was informed that regional collaboration discussions had been initiated to explore potential opportunities. A superintendent had been appointed as a regional liaison officer for the Constabulary and Commissioner's Office. Key opportunities for regional collaboration were identified as:

- Potential opportunities and benefits of greater collaboration with Gloucestershire Fire and Rescue Service operationally
 - Deliver contribution to national armed officer uplift in line with national timescales
 - Ensure successful delivery of Police Transformation Funded projects on Digital Intelligence and Investigations, development of a Collaborative Service Platform and the National Citizens in Policing Strategy
 - Scope opportunities and benefits of moving to a police collaborated managed service for HR and other transactional business support services
 - Work to maintain standards of local provision for victims of sexual assault through the Sexual Assault Referral Centre.
- 30.6 The Panel were informed of the criteria for the Commissioner's Fund and the introduction of funding categories. 84 applications had been made in total to a value of £4.6m so there were tough decisions to make in how to allocate the limited funding that they had. The Office had received a visit from the Policing Minister who had shown an interest in the Commissioner's Fund and has asked for further detail on this.
- 30.7 The Commissioner had started discussions with Her Majesty's Courts and Tribunals Service regarding the possibility of building a new, multi-purpose courthouse within the Waterwells Campus. Architects had been asked to draw up some plans. There was some discussion around the impact this would have. The Commissioner outlined that his question was 'Can we together design the court of the future?' One member expressed the importance of delivering something different and to look at good practice elsewhere, including focussing on how it can support vulnerable people. One member asked whether there was a budget for this; the Commissioner stated that he was bidding for the Ministry of Justice funding and was looking for support from the Panel and partners. With regards to public transport, members asked how would we ensure everyone could access the building. The Commissioner outlined the importance of consultation on any proposals. He asked that the Panel use its influence with the County Council on this matter. There was criticism from some Panel members of the current courts and the need for change. The Panel outlined that it was supportive of the Commissioner exploring this further with consultation with partners.
- 30.8 The Commissioner explained that he had entered into discussions with Gloucestershire County Council about future working arrangements and areas for potential collaboration with the Fire and Rescue Service. One member asked for some timelines around how the collaboration could go forward. The Commissioner explained that the report outlined that there were areas where they felt work could progress and that a meeting would be held with the Cabinet Member to discuss timescales. The Commissioner emphasised that his view was that there needed to be a separate transparent Fire and Rescue Service budget.
- 30.9 One member raised the proposal around a joint Police and Fire Station in Dursley and stated the importance of keeping existing stations open until

such work was completed. This was just a proposal that the Commissioner was putting forward.

- 30.10 The Panel were provided with details of the Independent Custody Visiting Schemes to provide assurance to local communities that they can have confidence in the way in which the police treat people who are held in their custody. One member identified that there were no visits during the busiest period, the Office was trying to encourage existing ICVs to cover that period but also to recruit more.
- 30.11 The Panel understood that the temporary Chief Constable's contract was due to expire in May 2018. The Commissioner had asked the Chief Executive to begin the process of recruitment for a permanent Chief Constable with a view to completing the process before Christmas. The advert had been published, it had to be out for three weeks and there would be a shortlisting process followed by a confirmatory hearing. One member emphasised the importance of the process taking into account diversity. It was clarified that the role was only open to Police Officers who had completed the Senior Command course and were of at least Assistant Chief Constable or Commander rank. It had been advertised on the OPCC website and on the Police Chief Council's website and through the College of Policing. In response to a question as to whether specific BME groups had been targeted, it was explained that there was a finite number of police officers who could apply for the role and that they should be aware of the relevant websites. The Commissioner explained that there would be a staff member briefing where the candidates would be expected to answer questions.
- 30.12 The Chairman asked that details of the Commissioner's Fund be provided to the Panel. It was explained that there was a process of evaluating the current bids and an update could be provided around April time.
ACTION **Richard Bradley**
- 30.13 One member discussed the crime figures and in particular the difficulties in Cheltenham. In response it was stated that figures were rising nationwide and that there were concerns about the impact of reductions in funding. The Commissioner spoke about the challenges in funding going forward and he stated that he would like funding to at least match inflation. One member commented on the mental health cases picked up by police which demonstrated the knock on effect of reductions in funding across the public sector. He emphasised the impact of austerity which had taken a number of years to go through the system and now was being seen through rising crime rates.
- 30.14 One member emphasised the importance of neighbourhood policing. The Commissioner outlined the importance of the allocation of resources to meet the challenges within those areas of higher crime. A briefing would be held in

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December for Panel members to learn about the Constabulary's new neighbourhood policing offer.

ACTION **Stephen Bace**

- 30.15 One member asked what the Commissioner got for his membership fee for the Association of PCCs. The Commissioner stated that there were briefings on a daily basis and access to ministers and policy support on a number of areas. There were a number of portfolio leads within the association. One member expressed her surprise over the cost.

31. ANNUAL REPORT

- 31.1 This item had been deferred from the previous meeting. The Commissioner introduced the Annual report for the Panel's comments. The same style had been used as the previous year which had been received well by the Panel.
- 31.2 One member sought clarification concerning the reference to the Stroud Custody Suite and was informed that this was no longer in operation.
- 31.3 One member commented that it was up to the Commissioner what he chose to put in his annual report and the Panel had no further comments.

32. THE 'COMPASSIONATE APPROACH'

- 32.1 The Commissioner stated how important it was for the public sector to take into account the approach towards animals and the environmental footprint. The focus with regards to environment was on the fleet. The Commissioner had seen the West Midlands Police and how they ran their fleet and he had spoken to the Chief Constable about the deployment of vehicles with 25 vehicles now taken out of the fleet. As part of that discussion the Commissioner had challenged the car hire costs of the Constabulary with a full review commissioned.
- 32.2 The Constabulary had been asked to carry out a root and branch review of the environmental footprint. Recommendations would be discussed shortly. In summary the findings had been good and the report would be made available to the Panel.
- ACTION** **Ruth Greenwood**
- 32.3 With regards to the use of electric vehicles, the Constabulary currently had seven electric vehicles and they were providing their worth and fuel savings alone would lead to them establishing a saving. Some members commented that the use of the cars within the Constabulary but not as response vehicles was a good approach. One member commented that in rural areas where there were difficulties around having a police presence it was important to have a vehicle that was fit for purpose.

- 32.4 One member asked whether he considered the 'jobs for British workers'. This was a consideration but depended on the availability of the products that the Commissioner was looking to purchase.
- 32.5 The Commissioner explained that he held the Constabulary to account on their approach to animals stating that he encouraged them to work with partners and show the same compassion and professionalism that they show to witnesses and victims of all crime. He gave the example of concerns expressed to the Assistant Chief Constable on how a particular incident had been dealt with and that the Assistant Chief Constable had written back to those members of the public.
- 32.6 Members were provided with some examples of the work that was being carried out, including the review of the Force hunting policy and the recruitment of a volunteer to give expertise around birds of prey. He offered to brief any individual member in more detail on the work being carried out on rural crime.
- 32.7 The Commissioner stated that while the volume of rural crime was generally low, he acknowledged the high impact such crimes had in rural communities. This needed to be put in the context of crime across Gloucestershire and other high impact areas. The Panel recognised the diverse range of activity the Constabulary was called upon to be involved in.
- 32.8 One member raised the issue of when arrests were made and the individuals involved had animals at home, what arrangements were put in place to ensure the wellbeing of those animals? The Commissioner stated that he would enquire with the Constabulary and provide a response.
- ACTION** **Martin Surl**
- 32.9 One member stated that he would have welcomed a report on the types of wildlife crime and what resources had been involved. He had asked for numbers of those prosecuted for wildlife crime and details of the badger cull. He would take up the Commissioner's offer of a private briefing. The Commissioner explained that there was a multi-agency group around the badger cull and the impact on communities. It was clarified that this year the licence issued by Natural England allowed the culling of badgers up until the end of December. The active cull work had ceased but it was possible that some contractors would continue to cull badgers. The amount of crime and disorder associated with the cull over the year had been low compared to the start of the operation four years previous. There had been good engagement across all parties and good communication.
- 32.10 The Commissioner stated that he would be appointing someone to take the lead on the 'compassionate approach'

33. CHILD PROTECTION

- 33.1 Detective Chief Superintendent Steve Porter provided members with an update following the HMIC inspection of Safeguarding. The presentation included the national and local context, the key positives and key improvement themes arising from the inspection and the approach being taken to meet the challenges identified.
- 33.2 Nationally and locally there had been an increase in demand for child protection, Child Sexual Exploitation (CSE) and CSE Online and was subject to more public and Government scrutiny. The Ofsted inspection themes were the link between missing children and CSE and the drift and delay of investigations. HMIC had identified that the teams were under resourced and carrying out too many investigations.
- 33.3 The Force had introduced an immediate 'uplift' in staffing and analysis by an external consultancy with a new force structure bringing increased Detective resource and oversight.
- 33.4 The key positives from the inspection had been the committed and dedicate staff across all child protection teams; the Multi Agency CSE Team and their partnership processes; CSE prevention and awareness strategy and a history of intense offender management.
- 33.5 The key improvement themes were identified as:
- Child protection – one of too many force priorities
 - Limited Strategic Oversight
 - Leadership and management of investigations
 - Performance framework and quality review
 - Case conference attendance
 - Missing and Child Sexual Exploitation link
 - Recruitment and retention of staff
 - Training of staff
- 33.6 In terms of meeting the challenges the Constabulary would be ensuring it provided effective strategic and tactical oversight to ensure good governance; to be more people focussed in leadership in order to provide support and effective direction; to introduce new processes and systems to deliver the hallmarks of success; to develop a clear understanding of how we deliver providing effective oversight of quality; and collaborating and working together to safeguard children.
- 33.7 For Governance, ACC Moss had taken responsibility for Child Protection. The public protection service delivery board had been set up with Heads of all the departments across the Constabulary on it. It was emphasised that culture was the greatest challenge with some staff believing safeguarding was the responsibility of the child protection teams. It was emphasised that it was everyone's responsibility and safeguarding champions had been identified across all teams. In addition, there was a dedicated Detective

Superintendent for Safeguarding. Training would be carried out across the Constabulary to embed this culture.

- 33.8 The Panel understood a number of plans were in place including the HMIC Improvement Plan but also the development of CSE Intelligence Collection Plans; this in particular demonstrated a different way of thinking for the Constabulary. There was new investigative guidance to handle the demand of increased referrals. In addition there was a new performance framework and the development of quality assurance frameworks.
- 33.9 In terms of next steps, Operation Guardian was a twelve month sustained awareness raising and training campaign for child protection. It commenced on 20 October 2017 with terms of reference agreed and it would be presented to the MASH board in December. The Missing Person Team were renewing trigger plans for the most vulnerable to ensure awareness of relevant staff within the force and front line staff. A new Investigations Command would provide an improved skills capacity to deal with the volume and priority of CSE cases taking the pressure off specialist teams. The CSE Team review and Renewal of Purpose will clarify roles and improve efficiency focussing police resources on offender enforcement.
- 33.10 One member commented that he felt reassured by the presentation, but expressed some concerns around partner agencies. He asked for the officers' comments on the County Council's approach. In response it was explained that there was real encouragement in the direction being taken and the changes that were being made.
- 33.11 One member stated the importance of officers being able to recognise neglect. In response it was explained that it was important for all members of staff to be the 'eyes and ears' around neglect. In addition, it was suggested that case conference attendees might not have the appropriate background to make a difference. It was explained that the two attendees were experts in their field and sat within the middle of the child protection teams in order to make a difference.
- 33.12 It was asked, 'What does HMIC think now? One member quoted from the HMIC report: 'Limits the ability of senior officers to understand county safeguarding issues' 'high levels of risk and demands not recognised by senior leaders'. Does the Chief Officer team have ownership of this? It was explained that there was confidence that the current senior officer team had a grip of these issues. HMIC had been in for an effectiveness inspection and provided favourable comments on how the Constabulary dealt with vulnerability. The report would be out in February.
- 33.13 On average, the Serious Crime Team were handling eight ongoing live investigations per officer. Training was provided by independent experts from the Police Service nationally as well as joint training with the County Council.

- 33.14 In response to a question, it was explained that Gloucestershire Safeguarding Board had a co-ordinating role and that interdependency was key. Criticism had often been that there hadn't been earlier involvement to protect children at risk. The Chief Executive's report outlined the holding to account meetings with the Chief Constable that had focussed on safeguarding regularly and that the Commissioner had plans for a summit to ensure all partners were working well together.
- 33.15 One member asked how officers had received the criticism from HMIC and the challenges in keeping morale up. It was explained that they took it to heart because they understood they were working hard under pressure. There hadn't been an increase in staff turnover from the Child Protection Team and there was a real determination for continual improvement.
- 33.16 One member asked how scrutiny could get involved going forward and it was suggested that it would be more apparent after the summit.

34. FORCE CONTROL ROOM

- 34.1 Superintendent Rob Priddy updated the Panel on the restructuring of the Force Control Room. He broke down the current demand around 999 and 101 calls, which also included emails, alerts from cameras; staff generated demand, text messages and Action Fraud. There had been just under 7,000 999 calls in the month of August 2017. This was 15% up on the previous two years. Every force in the country was seeing an increase in 999 calls and there was not one particular crime group driving this demand. 38% of the calls resulted in a 'grade 1' which was an instant response, a grade 2.1 called for a response within an hour, and with a grade 2 there would be an aim to respond within 4 hours.
- 34.2 Over 23,000 101 calls were received every month. 5% of those 101 calls were actually Grade 1 equating to around a 1,000 incidents. The Constabulary were also now getting 4,500 emails a month, and that demonstrated the changing nature of the way people communicated. A proportion of those emails would still require a Grade 1 response.
- 34.3 The same number of staff were present from 2014 and the demand had gone up so that represented a real challenge. In terms of meeting the challenges, there was a move to recruit call handlers and then train them to be radio despatchers, there was a need to fund system changes and agree shift patterns as well. It was important to ensure there was strong employee engagement through a clear career pathway and gain workplace charter accreditation. The importance of leadership was emphasised, in particular, being proactive about knowing staff and ensuring their wellbeing.
- 34.4 A workforce plan had been agreed with recruitment from 1 September with an assessment centre for new candidates on 28 October with new dispatchers starting in January 2018. The aim was to professionalise the process by having new recruits completing accreditation as part of their initial

training. There had also been a focus on recruiting younger staff to improve the diversity of the workforce.

- 34.5 Shift patterns previously matched demand but over time there had been a change in when there was demand and so shift patterns needed to change to match this. Two options had been proposed which allowed for the shift pattern to use existing resources to better meet that demand.
- 34.6 There had been the introduction of processes to increase customer engagement and experience. There had been a number of 'small gains' proposed by the team including a triage system for emails, the opening of a twitter account and surveys over text messages to get more dynamic feedback from the community.
- 34.7 The Panel were provided with details of the text message pilot which aimed to get feedback from the community. The importance was on the quality of the service provided, not the speed of picking up the call. This was being reflected in the feedback.
- 34.8 The Panel were provided with details of the CRISIS Team pilot, whereby a member of the team sat within the Control Room and could equate an estimated £500,000 with an improved service.
- 34.9 There was discussion around community visits and improvement in employee engagement and wellbeing which was leading to employees volunteering in their own time to support community visits to the control room.
- 34.10 All funding had now been agreed to move to a Managed Service Contract and implementation of system changes.
- 34.11 Members commented that the engagement with the public was a really positive move and welcomed the progress that was being made.

35. POLICE AND CRIME PLAN HIGHLIGHT REPORT

- 35.1 Richard Bradley introduced the highlight report providing information on progress against the priorities within the Commissioner's plan. The presentation on the Force Control Room that had been given previously was a clear example of the work being carried out against the Accessibility and Accountability priority.
- 35.2 Hate crime was brought up by one member who couldn't see it reflected within the highlight report. It was acknowledged that this was part of Martin's plan and should be reflected in the report.
- 35.3 One member commented on Neighbourhood policing and was pleased to see a new focus on this. In addition, the cadet system was supporting neighbourhood watch and this was something he would encourage. He

Minutes subject to their acceptance as a correct record at the next meeting

asked for a bit of information on the alert system for neighbourhood watch. This was called Neighbourhood Alert, and was being used by thirteen other forces. It was an internet based service for passing on information and it was hoped this would help give neighbourhood watch a boost. The likely timescale for implementing this would be in the Spring 2018.

- 35.4 A policy change request had been progressed for Gloucestershire Police which would allow constables and PCSOs the latitude to utilise 2 level 1 Restorative Justice outcomes in any 12 month period for young people in the correct circumstances. One member asked for more information. It was suggested that Restorative Justice Leads come to the next panel member to discuss the work they did.

ACTION **Richard Bradley**

- 35.5 One member commented on Safer Driving and the way in which Welsh Constabularies used video taken from dashboard cameras as evidence. He asked whether this was something that could be progressed in Gloucestershire. In response it was explained that Welsh Forces used cloud based technology to upload and download the footage. Police forces in England were not in that position yet in terms of the way in which data was stored. There was work taking place nationally to look at this in more detail.

CHAIRMAN

Meeting concluded at 1.45 pm

(2) EXECUTIVE FORWARD PLAN - DECEMBER 2017 UPDATE

Cabinet Member Arrangements

Councillor	Portfolio Area	Areas of Responsibility
Mark F Annett (Leader)	Resources	Financial Strategy and Management; Revenues and Benefits; Grants; Policy Framework, including Corporate Plan; Co-Ordination of Executive Functions; Democratic Services; Press and Communications
NJW Parsons (Deputy Leader)	Forward Planning	Strategic Forward Planning; Local Plan and Community Infrastructure Levy (CIL); Neighbourhood Plans; Property/Asset Management
Sue Coakley	Environment	Waste and Recycling; Drainage and Flood Resilience; Public Protection; Food Safety; Building Control; Cemeteries; Abandoned Vehicles; Stow Fair
C Hancock	Enterprise and Partnerships	Local Enterprise Partnership (LEP) and County-Wide Partnerships; Promoting Enterprise and Tourism, including Visitor Information Centres; 2020 Partnership and Shared Services; Efficiency Agenda; Car Parking and Enforcement
SG Hirst	Housing, Health and Leisure	Housing Strategy and Allocations, Homelessness and Partnerships; Private Sector Housing; Crime and Disorder and Community Safety; Public Health and Well-Being; Supporting People/Safeguarding; Leisure, Museums and Arts; Licensing; Public Conveniences; Street Naming and Numbering
MGE MacKenzie-Charrington	Planning and Licensing Services and Cirencester Car Parking Project	Development Management; Heritage and Design; Conservation and Landscape; Cirencester Car Parking Project Lead; Licensing; Street Naming and Numbering

Overview and Scrutiny Committee

Item for Decision and (if applicable) Reason(s) the Matter is Likely to be Considered in Private	Key Decision (Yes/No)	Likely to be Considered in Private (Yes/No)	Decision-Maker	Date of Decision	Cabinet Member	Lead Officer	Consultation	Background Documents
There is no scheduled December Meeting								
Homelessness Reduction Act	Yes	No	Cabinet	January 2018	Housing, Health and Leisure	Jon Dearing	This report may include Member consultation on the Homelessness Strategy	None
Revenues and Housing Support Service Recovery Policy	Yes	No	Cabinet	January 2018	Leader of the Council	Jon Dearing	Cabinet Members Senior Officers	None
Old Memorial Hospital	No	No	Cabinet	January 2018	Deputy Leader of the Council and Cabinet Member for Forward Planning	Bhavna Patel	Cabinet Members Ward Member Senior Officers	Cabinet report - 21 st April 2016

Overview and Scrutiny Committee

Item for Decision and (if applicable) Reason(s) the Matter is Likely to be Considered in Private	Key Decision (Yes/No)	Likely to be Considered in Private (Yes/No)	Decision-Maker	Date of Decision	Cabinet Member	Lead Officer	Consultation	Background Documents
Draft Medium Term Financial Strategy 2018/19 to 2021/22 and Budget 2018/19	Yes	No	Council (Recommendation from the Cabinet)	February 2018	Leader of the Council	Jenny Poole	Cabinet Members Overview and Scrutiny Committee Senior Officers Treasury Management Advisers Local Businesses Residents Town/Parish Councils	Likely Local Government Finance Settlement Council Aims and Priorities Medium Term Financial Strategy Update Consultation Process
41 Electric Vehicle Charging Points	No	No	Cabinet	February 2018	Enterprise and Partnerships	Claire Locke/ Jenny Poole	Cabinet Members Senior Officers	None
Community-Led Housing Fund	No	No	Cabinet	February 2018	Housing, Health and Leisure	Philippa Lowe	Cabinet Members Senior Officers Internal consultation	None

Overview and Scrutiny Committee

Item for Decision and (if applicable) Reason(s) the Matter is Likely to be Considered in Private	Key Decision (Yes/No)	Likely to be Considered in Private (Yes/No)	Decision-Maker	Date of Decision	Cabinet Member	Lead Officer	Consultation	Background Documents
Lifting of Designated Protected Area Status for Shared Ownership	No	No	Cabinet	February 2018	Housing and Leisure	Philippa Lowe	Cabinet Members Senior Officers Internal consultation	None
Land at Kemble Likely disclosure of exempt information - Paragraph 3 of Part I of Schedule 12A to the Local Government Act 1972 - information relating to the financial or business affairs of any particular person	Yes	Yes	Council (Recommendation from the Cabinet)	February 2018	Deputy Leader	Bhavna Patel	Cabinet Members Ward Members Senior Officers Parish Council	
Homelessness Strategy	Yes	No	Cabinet	March 2018	Housing, Health and Leisure	Jon Dearing	Partner Organisations between Oct 2017 and Jan 2018	None

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Overview and Scrutiny Committee

Item for Decision and (if applicable) Reason(s) the Matter is Likely to be Considered in Private	Key Decision (Yes/No)	Likely to be Considered in Private (Yes/No)	Decision-Maker	Date of Decision	Cabinet Member	Lead Officer	Consultation	Background Documents
Performance Report (Quarter 3)	No	No	Cabinet	March 2018	All	Diana Shelton	Cabinet Members Overview and Scrutiny Committee Senior Officers	Service and Financial Performance Data
No item(s) yet identified				April 2018				
No item(s) yet identified				May 2018				
Development of The Waterloo Car Park, Cirencester for Decked Car Parking - Business Case Likely disclosure of exempt information - Paragraph 3 of Part I of Schedule 12A to the Local	Yes	Yes	Council (Recommendation from the Cabinet)	June 2018	Deputy Leader and Cabinet Member for Forward Planning; Enterprise and Partnerships; Planning	Claire Locke	Cabinet Members Senior Officers	Cabinet and Council decisions - February 2017

Overview and Scrutiny Committee

Item for Decision and (if applicable) Reason(s) the Matter is Likely to be Considered in Private	Key Decision (Yes/No)	Likely to be Considered in Private (Yes/No)	Decision-Maker	Date of Decision	Cabinet Member	Lead Officer	Consultation	Background Documents
Government Act 1972 - information relating to the financial or business affairs of any particular person					Services and Cirencester Car Parking Project			
Performance Report (Quarter 4)	No	No	Cabinet	June 2018	All	Diana Shelton	Cabinet Members Overview and Scrutiny Committee Senior Officers	Service and Financial Performance Data
No item(s) yet identified				July 2018				
There is no scheduled August Meeting								

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Overview and Scrutiny Committee

Item for Decision and (if applicable) Reason(s) the Matter is Likely to be Considered in Private	Key Decision (Yes/No)	Likely to be Considered in Private (Yes/No)	Decision-Maker	Date of Decision	Cabinet Member	Lead Officer	Consultation	Background Documents
Performance Report (Quarter 1)	No	No	Cabinet	September 2018	All	Diana Shelton	Cabinet Members Overview and Scrutiny Committee Senior Officers	Service and Financial Performance Data
No item(s) yet identified				October 2018				
Medium Term Financial Strategy 2019/20 to 2022/23 - Draft for Consultation	No	No	Cabinet	November 2018	Leader of the Council	Jenny Poole	Cabinet Members Senior Officers	LG Finance Settlement Budget 2019/20 Council Aim and Priorities Corporate Strategy and Plan
Performance Report (Quarter 2)	No	No	Cabinet	November 2018	All	Diana Shelton	Cabinet Members Overview and Scrutiny Committee Senior Officers	Existing Plan/Strategy Service and Financial Performance Data

Overview and Scrutiny Committee

Item for Decision and (if applicable) Reason(s) the Matter is Likely to be Considered in Private	Key Decision (Yes/No)	Likely to be Considered in Private (Yes/No)	Decision-Maker	Date of Decision	Cabinet Member	Lead Officer	Consultation	Background Documents
There is no scheduled December Meeting								

(END)